Renovation, Repair, and Painting (RRP) Firm Certification Application

Revised June 2011

Department of Commerce
Innovation is in our nature.
Lead-Based Paint Programs

PO Box 42525, Olympia, Washington 98504-2525 • 360-586-LEAD (5323) • Fax 360-586-0489

Application Instructions

Renovation, Repair, and Painting Firm Certification

Firms performing renovation, repair, and painting projects in Washington State that disturb lead-based paint in pre-1978 homes, child care facilities and schools must be certified and must follow specific work practices to prevent lead contamination. Property owners who perform these projects in pre-1978 rental housing or space rented by child-care facilities must be certified and must follow the lead-safe work practices required by the Renovation, Repair and Painting rule (RRP).

Who should use this application?

- Firms applying for Washington State RRP certification for the first time.
- Firms wishing to renew their certification for RRP.

Follow the steps below for completing the application process.

STEP 1

Complete the application for *Renovation, Repair, and Painting Firm Certification***.**

STEP 2

Review WAC 365-230 and become familiar with the requirements as they apply to firms and employees. Copies of the WAC are available on our website (www.commerce.wa.gov/lead).

STEP 3

Read and sign the Letter of Compliance on the bottom of the application form.

STEP 4

Mail your application packet with the required $25 fee for each firm application. Send check or money order made payable to Commerce and completed application to:

Department of Commerce
Lead-Based Paint Programs
PO Box 42525
Olympia WA 98504-2525.

Liability Insurance. The EPA has said that obtaining liability insurance is a renovator responsibility. (http://www.epa.gov/lead/training/appendix4.pdf) Renovator companies are solely responsible for obtaining appropriate insurance for renovation activities, and for ensuring that each employee performing renovation work is properly trained.

How to Apply for Re-certification.

Firms must be re-certified every five (5) years for renovation, repair, and painting activities. To ensure that your firm will be re-certified before its current certification expires, you should submit this application again well before the expiration date.

RRP

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Renovation, Repair, and Painting Firm Application

Application must be complete and legible

☐ Initial Certification ☐ Recertification Commerce #: _____ (if applicable)

Firm Name: _____

Type of Firm: ☐ Contractor ☐ Consultant ☐ Property Management ☐ Other

If you checked Other, please describe: _____

Uniform Business Identifier (UBI): _____

(Or explain why you do not have one)_____

Mailing Address: _____
Street or PO Box City State Zip+4

Physical Location: _____
(If different from above) Street Address City State Zip+4

Contact Person: _____ Telephone: _____

Email Address: _____ Web Site: _____

Documentation Required

- Completed, dated, and signed application.
- Non-Refundable Application Fee: Check or Money Order in the amount of $25.00 payable to Commerce.

Other Information

- Applicant certifies that the firm will:
  - employ a Certified Renovator to conduct renovation activities;
  - follow the standards for conducting renovation activities as prescribed in WAC 365-230; and
  - maintain all records as required by the WACs.

I certify that I have read and shall comply with Chapter 365-230 WAC, and that the information and documentation given in this application is complete and accurate to the best of my knowledge.

Signature: _____ Date: _____

NOTE: Any changes to the information listed in this application must be reported to the Department of Commerce within 30 days.

Mail Completed Application and Fee to: Department of Commerce
Lead-Based Paint Programs
PO Box 42525
Olympia, WA 98504.